

Tri-Town Water District No. 1  
Commission Meeting  
JUNE 20, 2024

Chairman Darwin Pratt called meeting to order at 6:00 pm.

Commissioners present were: Steve Kayhart, Larry Simino, Drexel Wheeler, Ernest Audet, Lance Wood and Scott Douglas.

Also present were: Katie Shimel, Dwayne Roberts and Tricia Gordon from Tri-Town Water.

A motion was made by Larry Simino, and seconded by Drexel Wheeler to approve the minutes of the May 16, 2024 meeting. The motion passed.

A Tap-On application was presented by Eli Erwin from Landmark Engineering for a 1" tap-on line extension for property at 1378 Lake Street (lot 1, 9 acres) in Bridport owned by Patricia & Fredrick Stearns for a new single family home to be constructed. After a short discussion a motion was made by Ernie Audet and seconded by Larry Simino to approve the line extension. The motion passed.

Darwin Pratt introduced Scott Douglas a new board member for Shoreham, taking Eric Leonard's position.

Regarding the damaged backyard at the office due to water flow from neighbor's yard, it was decided to contact LR Provencher to see best way to fix the issue. After that point will contact customer to discuss suggestions and conclusion to repair for both properties. The board decided it was okay to discuss with a few of them to make a decision moving forward to avoid waiting until next meeting.

Otter Creek Engineering; Robert Clark was unable to attend meeting, will table subject until next month's meeting. For now, Darwin & Steve will meet briefly with Robert at a Tuesday meeting to get started on the discussion and suggestions for the East Street pressure issues.

Tricia Gordon reported on Delinquent Account list; was still early in the process with a 7/9/24 disconnect date.

A brief discussion regarding the outstanding invoice list for all 'old' unpaid invoices before 2015, Ernie Audet made a motion and seconded by Steve Kayhart to void all invoices that occurred before 2015. The motion passed.

Darwin Pratt gave a brief update on the interest earnings; Keybank was just renewed for an additional 7 month CD at the same rate and National Bank of Middlebury will be due to renew at the beginning of July.

Superintendent's report; the tap-on for Adam Bauer (a previously approved Jen Lowe subdivision on East St) was completed and Dwayne updated the board that there was good pressure when tested at 40 psi. A driveway has been started for one of the other lots in that area as well.

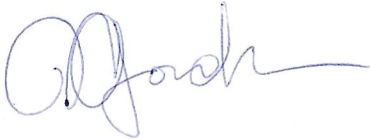
Hank English had built a garage on Swamp Island and he moved the water line and accidentally pulled pipe out of the main which caused the island to have no water. Unfortunately Hank will be responsible to pay for the costs to repair.

A new VFD pump at the 74E booster station has been reprogrammed but is not up and running yet but will be soon, wanted to wait for weather to break to avoid any problems. The 300 gallon chlorine tank had sprung a leak; therefore Dwayne had to order another one to replace. The Emergency Response Plan and the Risk & Resilience Assessment have both been completed and TTW is good for 5 years; we got a good report from the EPA.

Dwayne is waiting on a quote from Champlin Associates for a flow meter for the water plant. Tom from LCS says the meter we have is the worse meter for recording with poor technology to report water usage. Dwayne is seeking other quotes and information.

There being no further business, Chairman Pratt adjourned the meeting at 7:00 pm.

Kindest Regards,

A handwritten signature in blue ink, appearing to read 'Tricia Gordon', with a long horizontal flourish extending to the right.

Tricia Gordon-Clerk/Office Manager