

Tri-Town Water District No. 1
Commission Meeting
JULY 18, 2024

Chairman Darwin Pratt called meeting to order at 6:02 pm.

Commissioners present were: Larry Simino, Drexel Wheeler, Ernest Audet, Lance Wood, Ed James and Scott Douglas.

Also present were: Katie Shimel, Dwayne Roberts and Tricia Gordon from Tri-Town Water.

A motion was made by Larry Simino, and seconded by Scott Douglas to approve the minutes of the June 20, 2024 meeting. The motion passed.

No Tap-On applications were presented.

Regarding the new open meeting laws effective July 1st; Drexel Wheeler took a course for the town and has found out more information through discussions with a lawyer and VT League of Cities & Towns that municipalities have to abide by the new laws of recording and posting on a website for 30 days until after the minutes are approved just making sure they are accessible via website. Noting that effective 2025 Chairmen will have to take classes to continue following these rules/laws set in place.

A discussion about the depreciation threshold for budgeting purposes was set at \$5,000 to start depreciating items, after a brief discussion Ernest Audet made a motion to increase the limit to \$25,000, Edwin James seconded. The motion passed. It was also mentioned about the meter project and how that should be recorded as an asset vs. expense and maybe a chart of account should be created therefore it would be included on the profit & lose reporting.

Tricia Gordon reported on the new Delinquent Account list; a little longer this month due to the large billing group due dates; will be sending out disconnection letters with an 8/21/24 disconnect date.

Superintendent's report; repaired three different leaks; two on Cutting Hill Road at Treadways farm and one on Otter Creek Rd at Barnes farm. The 74 Booster Station now has two new VFDs that are up and running smoothly; the last were installed in 2006. The divers came to clean the intake; Eugene Brunelle does the work. Scott Grant's road bore on VT RTE 17 E was completed and is showing a good pressure result which is pleasing to the board. The pressure recorders were set up on East Street which is the first phase of that project. The Sanitary Survey will occur August 1, 2024 Dwayne and the guys are working on and preparing at the water plant. A culvert on VT RTE 17 E was washed out due to the recent flooding and our main water line was exposed. They had to replace the culvert and fix the road; Dwayne worked with them all weekend to suspend and assure our water line remained safe from digging. The job is now complete and the road has reopened. Two culverts in Bridport will be repaired next week and our line will also need to be suspended to complete the work which Dwayne will supervise. The lowest settling pond needs to be dug out which needs to be done about every five years. The steel doors at the water plant are still in need of repair, Darwin is working on obtaining another quote for the work.

A brief discussion regarding former employee, Tom Disorda, originally hired to complete the Lead & Copper project terminated his position abruptly last week. An online ad will be posted to see about hiring another person to work on and complete the project by the October 2024 deadline.

There being no further business, Chairman Pratt adjourned the meeting at 6:41 pm.

Kindest Regards,

A handwritten signature in blue ink, appearing to read "Tricia Gordon", with a long horizontal flourish extending to the right.

Tricia Gordon-Clerk/Office Manager