

Tri-Town Water District No. 1

Commission Meeting

OCTOBER 16, 2025

Vice-Chairman Steve Kayhart called meeting to order at 6:01 pm.

Commissioners present were: Steve Kayhart, Ernie Audet, Larry Simino, Adam Thomann, Ed James, Scott Douglas and Drexel Wheeler.

Also present was: Dwayne Roberts and Jennifer Sullivan from Tri-Town Water.

Amendments to the September 2025 meeting minutes: None

Tap-Ons:

- Brandon Streicher present to discuss his water flow application for four single family units. Looking for two tap ons for front two lots and then shared water tap on for the back two lots. Discussion followed noting that it would be tapping onto a 2 inch line. Bob will need to rerun the numbers because it is a 2 inch line.
- Watch Point Rd Tap on Discussion – Already have approved two; two more that have not been completed. Dwayne feels that if we keep adding on tap-ons, it will impact Barnes despite the engineering work showing the lines can handle it. Approaching a choke point in this area. Discussion followed regarding should decisions be made based solely on numbers or incorporate volume as well? Having multiple locations where no tap-ons are now allowed is not a good image. As a district, work needs to be done to make improvements and investment in lines in the ground. Discussion about the cost of replacing the 2 inch with 4 inch pipes. This would help public image. Also do not want to make old customers mad by adding new ones that impact flow. Drexel made a motion to add a moratorium from intersection of Smith and Watch Point to Barnes; seconded by Ernie. The motion passed.
 - Noted that East Streets needs to be addressed before Watch Point. Steve brought up Bob's report and how the focus has been on the filters and East Street has been brushed aside. In need of a booster station and need to discuss cost of changing the lines. Test holes should be dug on East Street to find out how long the 2 inch line is. Dig test holes from Mountain Rd to Whitford Rd to give us an idea on how much it will cost to fully replace. Discussion on if we should replace line before pump station repair? Has the filter been ordered – with the government shut down, Tenzin isn't working. It was noted that the board has already approved the purchase of the filter.

Jenn Sullivan reported on the delinquent accounts list; Final notices were hung and the shut off date is 10/21/2025.

Preliminary Budget Review: Jenn Sullivan reported on the FY25 profit and loss compared to budget noting that the year came in better than budget, mostly thanks to grant income received. Jenn will begin work on the FY26 budget and asked if there was any key areas board members would like assessed. Additionally it was

noted that some amounts in the P&L will be moved for classification purposes. A full budget will be presented at the November meeting.

Superintendent's report: Dwayne noted that the lake is lowest it has been since 1934. TriTown Water has never gone into a winter like the one we are heading into after this year's drought. Waste pond was discussed on how to keep it from freezing as there is only three feet of water over the intake valve. A bubbler system was discussed with Adam noting that he has used one before when the old Champlain bridge was demolished. Adam will reach out to his contact to see if they have one or what they used. Dwayne noted that both the intake and outtake is of worry come this winter with low lake levels and the ease of ice building up in the bay. Need to keep water circulating. Discussion around if there is any guidance available from Vermont Rural Water, Vermont Drinking Ground Water or Regional Planning. Decision to start with Adam and his contact and go from there. Also discussed if there is a way to slow drainage down noting that yes, if wash time is shortened.

Other Business: Adam brought up the tap-on on Swinton Rd with Eugene noting it was brought to his attention there was some confusion or miscommunication between TriTown employees and the builder as the meter hook up was set on wood. Adam noted this may not have looked professional. Dwayne noted it is not up to TriTown to build a shelf for meter and it is up to homeowners. Some meters are left on blocks. There was also an issue with waiting on payment for this specific meter.

Personnel: No matters.

There being no further business, Vice-Chairman Steve Kayhart adjourned the meeting at 7:21 pm.

Kindest Regards, *Jennifer Sullivan*-Jennifer Sullivan-Treasurer