

Tri-Town Water District No. 1

Commission Meeting

DECEMBER 18, 2025

Chairman Darwin Pratt called meeting to order at 6:01 pm.

Commissioners present were: Darwin Pratt, Steve Kayhart, Ernie Audet, Larry Simino, Ed James, Scott Douglas, Drexel Wheeler, Lance Wood, and Adam Thomann.

Also present was: Tricia Gordon, Dwayne Roberts, Aaron Ouellette, Robert Barrows and Jennifer Sullivan from Tri-Town Water.

Amendments to the November 20, 2025 meeting minutes: None

Tap-Ons:

- Greg McKenney was present to discuss tap-on request for ¾ inch tap-on for 2 bedroom house off of the 4 inch line that is fed from an 8 inch line. Dwyane reported there is 68 psi coming into the house and there is plenty of pressure. Further discussion noted that there is the potential for seven different parcels and seven tap-ons in the future. Larry made a motion to approve the tap-on as presented; seconded by Drexel and all in favor. Tap-on request approved.

Printer Quotes for Office:

- Trish received quotes for printers and discussion followed around whether or not to lease a printer or to buy a printer outright. Cost to lease a printer ranges from \$680 to \$2,255 in an initial payment plus a monthly fee based on projected paper usage. Toner and service is fully included in the lease arrangement. Lease cost is also partially determined by length of lease term. Discussion around if we print enough to make a lease worth it or if it would be cheaper to buy a new printer and continue to buy our own toner. Steve made a motion to have more research done and come back next meeting with more information. Seconded by Ernie and all in favor.

Tricia Gordon reported on the delinquent accounts list noting usual list with one large account; two weeks remain before shutoff notices will be hung. Discussion around vacant properties and TriTown being aware of shut-off properties accounts growing. Noted that if a new owner buys a property, they absorb any past due balances.

Superintendent's report:

- Dwyane updated the board on recent leaks with one being on Lake Street and two leaks on 74W after GMP hit lines. Discussion around if there is something better that would help us identify lines to prevent these problems.
- Elm Point curb stop leak that Tri-Town dug and repaired and will be on the client's expense.
- Relay on Addison tank quit preventing the pumps from shutting off so water pumped and overflowed. Lost about 400,000 lbs of water as the tank over flowed twice. New relay was put in.
- Dwyane met with Otter Creek for Filter 3 rehab noting parts were ordered and contractors were onsite to review and put in bids. Biggest problem will be access. Discussion around dumpsters and removal

of waste followed noting to not include in contract. Bids need to be in soon and will receive bids from 3 contractors

- Dwyane shared a quote from Addison Automotive for 18 inch bar lights for all three trucks costing \$950. Another quote from Ferrisburgh was \$1k per truck. Drexel made a motion to purchase the bar lights in the amount of \$950 for all three trucks. Seconded by Larry and all approved.
- Dwyane also noted he purchased Milwaukee tri-stand lights, all paving patches for repairs have been completed and that upcoming water test will be done at the end of the month.

Employee Compensation: Steve made a motion to table this discussion to January meeting and perform any retroactive pay as a result of the January discussion as necessary. Seconded by Adam and all in favor.

Other Business:

- Rob passed test and will receive a \$2 / hour pay increase
- In-take is up to where it was a year ago and overall lake level is up.

Personnel: No matters.

There being no further business, Chairman Darwin Pratt adjourned the meeting at 6:39 pm.

Kindest Regards, *Jennifer Sullivan*-Jennifer Sullivan-Clerk