

Tri-Town Water District No. 1

Commission Meeting

September 19, 2024

Vice Chairman Steve Kayhart called meeting to order at 6:00 pm.

Commissioners present were: Larry Simino, Drexel Wheeler, Lance Wood and Ed James.

Also present were: Dwayne Roberts and Tricia Gordon from Tri-Town Water.

A motion was made by Larry Simino, and seconded by Drexel Wheeler to approve the minutes of the August 15, 2024 meeting. The motion passed.

A Tap-On application was presented by Gerd Krahn who is purchasing property from Tom Turley on Goodrich Corner Rd & Lake street in Addison. It is an 8" main that deadends a mile past that with 110 psi at the main. The tap on will run 1600 ft from the main with a 1" tap with 65 psi at the house. Dwayne explained there is plenty of water to provide a tap on. After a short discussion a motion was made by Larry Simino and seconded by Ed James to approve the tap-on. The motion passed.

Tricia Gordon reported on Delinquent Account list; Still collecting-have received majority of payments-just hung final notice for a disconnect date of 9/25/24.

Per the last meeting regarding tap on rates we were to obtain history and compare rates with other water departments; after discussing all fees and what they apply to some thought the labor rates are low as well as after hour rates. Lance Wood suggested \$150 after hour's labor rate, \$90 regular hour's labor rate, \$100 service call rate and a \$50 on & \$50 off fee. After a review of these rates Lance Wood made a motion to adjust the labor rate schedule and to add an afterhours labor rate as suggested; Larry Simino seconded. The motion passed.

Superintendent's report; the Modine heaters quote was received from Plouffe's & CVPH, it was decided to sign a contract with Plouffe's for \$3,619 just waiting on date of service to be completed. The doors for the plant have been ordered and should be in around the end of this month. Last Thursday the InSerta Valve was installed on VT RTE 125 near Audet's-all went well. Dwayne informed the board that the settling pond may be able to be dug this year if it continues to stay dry. Lastly the roof at the office is complete with the removal of the outside chimney.

Steve mentioned a discussion had with Kevin who is not planning on taking the 4C test for licensing due to plans of moving away from the area in the near future. The board discussed the hiring of a 4th man to start training before that time arrives and whether to start the process now or wait until spring of 2025. Discussed briefly keeping Jeromy on after L&C Project to work on the Drive-By Meter Project, Steve would like to speak further about this with the employee. If a 4th man is hired then a vehicle dilemma will occur, some think it's best to hire a 4th man and buy a 4th truck. It was decided to have further discussion at next meeting when the full board is in attendance. Dwayne mentioned quickly that Aaron is doing a great job and takes pride in his work and truly cares about making good drinking water and puts effort and thought into all it entails.

The Lead & Copper Project is about 95% complete; Darwin & Steve will be meeting with Robert Clark from Otter Creek Engineering and all water operators next Tuesday; to go over Lead & Copper Project due next month by October 16, 2024.

Our 2023/2024 fiscal year ends 9/30/2024 and the transition of the new accounting structure needs to be completed. Due to the heavy work load it was decided to reach out for QuickBooks support. Lance Wood made a motion, seconded by Ed James that Drexel & Trish reach out to contact a QB'S support person as we transition to the new accounting structure and bring it back to Darwin and Steve. The motion passed.

There being no further business, Vice Chairman Kayhart adjourned the meeting at 7:19 pm.

Kindest Regards,

Tricia Gordon

Tricia Gordon-Clerk/Office Manager

<https://drive.google.com/file/d/1w5a42YKRHql2PIIE5fEBc26S6C6lQT8T/view?usp=sharing>