

# Tri-Town Water District No. 1

## Commission Meeting

### January 18, 2024

Chairman Steve Kayhart called meeting to order at 6:10 pm.

Commissioners present were: Steve Kayhart, Larry Blacklock, Larry Simino, Drexel Wheeler, Ernest Audet, Lance Wood, Eric Leonard, and Ed James.

Also present were: Katie Shimel, Dwayne Roberts and Tricia Gordon from Tri-Town Water.

A motion was made by Larry Simino, seconded by Drexel Wheeler to approve the minutes of the December 21, 2023 meeting as presented. The motion passed.

Scott Grant from Addison attended to present a possible tap on request for a 1" tap-on at \*\*\*\* in Addison. Although the engineer working for Scott is basing the PSI at 63, Dwayne has not been able to test the pressure at that site (due to damaged curb stop) and will need to do so before a decision can be made to determine if there is adequate water pressure in that area. The board agrees that we need a true reading of the pressure. No motion was made at this time. Scott will plan to attend next board meeting.

Tricia Gordon reported the new Delinquent Account list; a little more lengthily this time around. The disconnection letters will be mailed out with a disconnect date of 2/27/2024.

A discussion regarding cyber security insurance to be added to our yearly renewal package from our insurance agency was offered. After reviewing the information the board decided that it would be important to have if ever needed for the yearly cost. A motion was made by Larry Simino to buy the policy, seconded by Larry Blacklock. The motion passed.

Steve Kayhart initiated a discussion regarding the budget committee updates from first meeting. They had discussed certain chart of accounts and budget accounts that they would like to fine tune and update slightly in order understand expenses more clearly; what buildings use what for expenses etc. The committee will meet again on Jan 24<sup>th</sup> @ 6 pm.

Regarding the water loss percentage, it was asked by the board to better understand the water that comes out of the water plant in Addison. Dwayne explained how it is recorded to track the gallons pumped from the plant verses the waste water gallons pumped from the plant etc.

It was recommended by Robert Clark from Otter Creek Engineering to speak with Ti Sales to see about calibrating the meter in the main hole at the water plant to be sure it is working properly; this keeps track of all the pumped water out of the plant.


Superintendents report from Dwayne; A road boar was completed at the Sunderland's Farm in Bridport where a new line was ran along with a new curb stop repairing a leak that had been found. A few leaks recently; 3" line on Hemenway Rd in Bridport, a leak on Smith Street in Shoreham, a leak on Torrey Lane and a broken saddle leak on Grandey Rd in Addison all have been repaired. Due to the recent storms disturbing the lake affecting the turbidity causing the filters to fail; needed assistance from LCS to run water plant and stay in compliance with the correct levels required by the

state. Dwayne reported that our 4<sup>th</sup> quarter disinfectant by products on Lake St in Addison exceed the limit. A compliance evaluation will need to be completed in April of this year explaining reasoning which is mostly like due to stagnate water in the pipe. We may need assistance from Ray Solemn from the state.

The Modine heaters at the plant, a portion of them are not currently working; the board Okayed Dwayne to reach out for quotes to repair/replace. The F150 2021 Truck has a broken electric emergency brake and is locked up. We will need to hire a tow service to have it brought to G. Stones for repair. Meters are getting repaired and Lead & Copper project is still being worked on at the same time. Updated board that we have about 200+ drive-by meters that we can obtain with the new drive-by feature; the board appreciated the news.

There being no further business, Vice Chairman Kayhart adjourned the meeting at 7:07 pm.

Kindest Regards,

A handwritten signature in blue ink, appearing to read "Tricia", with a long horizontal flourish extending to the right.

Tricia Gordon-Clerk/Office Manager